
IRA Company Name and Address

(Date)

**RE: Request for charitable distribution from my Individual Retirement
Account for the 2023 Tax Year**

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account, Account # _____ as authorized by Section 408(d)(8) of the Internal Revenue Code and the Protecting Americans from Tax Hikes Act of 2015.

Please issue a check in the amount of \$ _____ payable to the following charitable organization at the following address:

**Ankeny First United Methodist Church
206 SW Walnut St
Ankeny, IA 50023
EIN: 42-0745976**

In your transmittal to the above-named organization, please communicate my name and address as the donor of record in connection with this transfer. Also, please indicate that the purpose of the gift is:

(Examples: General Operating Budget; Capital Campaign)

Please copy me on your transmittal.

It is my intention to have this transfer be a Qualified Charitable Distribution (QCD) that will qualify for exclusion from my taxable income during the **2023 tax year**. This QCD will fulfill part or all of my Required Minimum Distribution for this year. Therefore, it is imperative this distribution **be postmarked no later than December 31, 2023**.

If you have any questions or need to contact me, I can be reached at _____. Thank you for your assistance and prompt attention to this matter.

Sincerely,

Signature

Home Address

Print Name **,Plan Owner**

City, State, Zip Code